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**PLEASE NOTE:** Due to the COVID-19 virus we will **NOT** meet in 4A/B until further notice:  
The meeting will be conducted via Microsoft Teams:

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**TOSC:**                      June 21<sup>st</sup> , 2023    (10.00 PT)

**Attendees:**

Roger Boop, Jonathan Muralles , Daniel Landix , Chris Read, Carrie Sullivan, Jasmin Alcala, Marie Keesha, Matthew Overmayer, Cassandra Heredia, Mark McQueen, Mario Ballardo, Veronica Ceballos, Patrick Pendilla, Meredith Meyer, Rodney Thompson, James Janovec, Byron Mendez, Paul Sander, Elida Erazo, Jerome Murray, Andrew Marino, Aurora Xiong, Ron Smith, Doug Webster, Mario Lafaurie, Robert Enriquez, Shumika Green, Bobby Thompson, Anthony Jones, Michael Christensen, Corey Kramer, John Bogle, James Kawashima, Lew Winslow, Adriene Gray, Gissela Sanchez- Velarde, Jose Rodriguez, Althea Edwards, Matthew Chong, Edward Stapleton, Karla Tamez, Angelica Leyva, Tung Huynh, Marc Zerwas, Iliana Thomas, Maxine Ford, Inez Wade, Ephraim Turner

**Chair:**    **Jasmin Alcala – Terminal Manager T5**

**Duration:**    60 minutes

**Agenda:**

**1. Welcome and introductions – Jasmin Alcala**

- Jasmin welcomed the community to the meeting. Noted that summer operations have now begun, and the airport is getting very busy. Thanked the teams for all their collaboration in summer planning and preparations. Noted that we have increased resources at the airport. T5 bussing operations are going well with Jet Blue. Requested that airlines provide schedules and keep everyone informed of any schedule changes
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## 2. TSA– Roger Boop

- Roger updated on passenger throughput volumes which were 503k in T5 for May vs 443k in 2022 which is a 26% YOY lift. Summer operations are now underway
  - Bobby Thompson updated on T1.5 traffic which saw 120k passengers in May Vs 83k in 2022.
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## 3. Safety and operations – Andrew Marino

- Andrew updated on important safety items and reminded that as we are busy the stand areas can often get congested. Reminded the community of the importance of sticking the speed limits of 3mph in ramp areas, wearing seatbelts at all times, removing all GSE not in use and constantly assess your surroundings
  - Doug Updated on airport operations. Noted on ASQ we are awaiting 2023 data. Noted OTP in May was 77% for LAX overall, 75% at TBIT, 77 % at T5 and 63% at T1.5. Noted that T1.5 is struggling with its YTD departures OTP at 57%. Load factors are currently high at around 89-91% and we are at 84% recovered on seat volumes. The passenger gap is at around 10-13% due to high load factors. Passenger volumes were 6.4m in May and we expect 6.7m in June and 7.2m in July. VDGS usage is improving with last week at 83% with several carriers achieving 100% compliance. Noted that use of biometric boarding for exiting passengers is still below 30% and it is critical that carriers improve this. The current CBP target is 50% by the end of this year with the ultimate target still being 100%. Noted the expected Labor Day protest on June 22nd
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## 4. Airport Police update – Officer Ford

- Officer Ford reminded all employees on how to display badges correctly. Please challenge any staff not displaying badges correctly
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## 5. Service contract performance scorecard – Chris Read

- Chris updated on the performance scorecards, and these have been circulated to the community, noted the improvement in ICS system availability to above target
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## 6. **LAWA Northside operations update – James Janovec**

- James updated on terminal operations and construction works. The West headhouse opened successfully. Gate 21B is now open, construction works at bussing gates. Noted fire life safety issues in T1 and T1.5, manual pull stations must not be misused. Reminded everyone to report any suspicious behaviors. Don't stow any equipment in common use areas. Preparing for the connector to open. Skycap curbside check in has been tested
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## 7. **LAWA Southside operations update – Jose Rodriguez**

- Jose updated on the southside terminal operations. Gate 55B vendor delivery area in progress. Reminder to use the special event request forms for LAFD. Recap on the CTX project, bag portering and changes to ticket lobbies. Mobile generator works start this month to give us the plug and go capability. Jet Blue bussing started last week at 51A
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## 8. **Airport Operations Updates – Rodney Thompson / Mario Lafaurie / Richard Chong**

- **Landside Operations – Richard Chong**

Richard updated on Landside operations. CTA traffic in April was around 85k per day, with a peak of 90k. DOT officers will be on site during peak periods. Bike medics will be on site. Cal Trans emergency exercise taking place. US open golf event with 150k fans expected. MLS event in late July

- **Bussing operations – Mario Lafaurie**

Mario updated on bussing operations. Summer deployment is now in place. During daily peaks extra buses are in operation and there is a supervisor at T1.5 to coordinate. Increased number of stretcher requests, extra staff members deployed at peaks. There was an evacuation event last week in T1.5, reminder to all to review their contingency plans. Noted crew bussing for carriers operating at the MSC but checking in at TBIT can be problematic, carriers must communicate clearly on crew bussing requirements

- **Airport operations – Rodney Thompson**

Rodney updated on airport operations. LAX currently has 1625 ATM per day, TBIT 100 and MSC 60. Evening peaks are especially busy with stands fully occupied. 3 new carriers currently in discussions to start operating from LAX. Norse in T1.5 have added one extra movement. All carriers must use the Sita AMS 6 template for schedules. Noted that through the airport affairs committee changes are coming to landing and parking charges

9. **TBITEC projects update – Jasmin Alcala / Byron Mendez / Elida Erazo**

- Jasmin, Byron, and Elida updated on several key points
  - Introduced Adrian Brussolo as the new Terminal Manager for T1.5 and MSC
  - SmartPass project in progress
  - Twice daily shift briefings taking place in T1.5
  - T1.5 Ready Cash machine in progress
  - T1.5 apron traffic flow
  - T6 / T7 BHS refurb project at 25% completion
  - T5 Chiller replacement in progress
  - T5 trainings on PBBs and baggage hygiene are continuing
  - Jet bridge desk installations completed
  - T5 bag room rules and regulations signs in place
  - Baseline schedules and RON / RAD parking
  - Full details are included in the presentation pack
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10. **Airline partner updates – Allegiant / Sun Country / Viva Aerobus / Jet Blue / Spirit/ American Airlines / Air Transat / Norse / Condor**

- No additional items were raised
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11. **Action tracker review – Christopher Read**

- Chris updated on open action items and the updated action tracker will be circulated
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12. **AOB and new items – Christopher Read**

- No other items of AOB were raised