



OPS Bulletin

Qualified Passenger Boarding Bridge (PBB) Operators

April 9, 2019

There are over 1,400 PBB Operators in TBITEC's data base. Due to this large number, operating a PBB safely must always be our highest priority. This OPS Bulletin serves as a reminder that all PBB Operators must be trained and receive recurrent training every two years, by your company's **TBIT Certified PBB Train the Trainer (TTT)**.

Trainers who are training PBB Operators for your company are also required to attend a TBITEC recurrent/refresher course and obtain a new Trainer Badge every two years. All trainers should know their badge's expiration date and the expiration date of all those they trained to ensure this requirement is being met.

Below are the training requirements for all airlines and service providers that operate PBBs at TBIT:

1. Each company must have at least one current TTT that has been issued a trainer badge from TBITEC
2. The company's TTTs **must** train their own PBB operators
3. After training, complete and email the PBB Operator Training Acknowledgement Form to jmcglynn@tbiteclax.com
4. Allow approximately 5 days for a PBB Operator Badge to be created by TBITEC
5. Have each individual pickup their own PBB Operator Badge, at the TBITEC Administration Office, and complete a simple assessment within 5 days from TBITEC's notification that the badge is ready
6. All PBB operators must visibly display their PBB Badge while operating the TBIT PBB's

If you are already a TTT, you must attend a TBITEC scheduled recurrent/refresher class if:

- Your Trainer Badge has expired (*or will expire within the next three months*)
- You do not have a Trainer Badge

If your company needs more TTTs, a previously trained PBB operator may be sent to a scheduled recurrent/refresher training class at any time.

All PBB operators must receive a TBITEC issued PBB Operator Badge by April 30, 2019. Effective May 01, 2019 it will be illegal to train or operate a PBB without a current badge.