



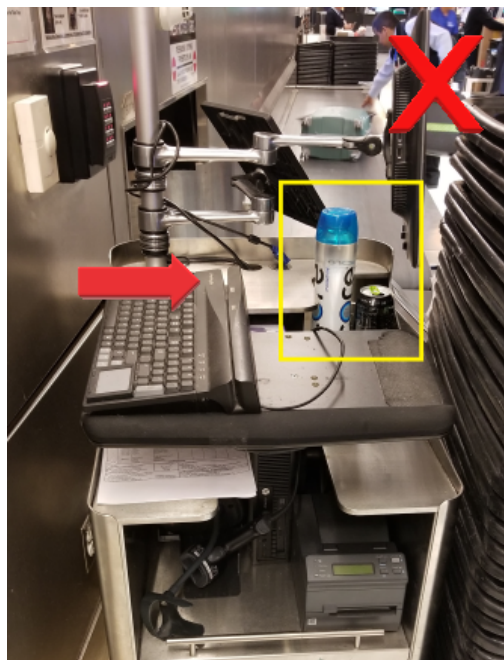
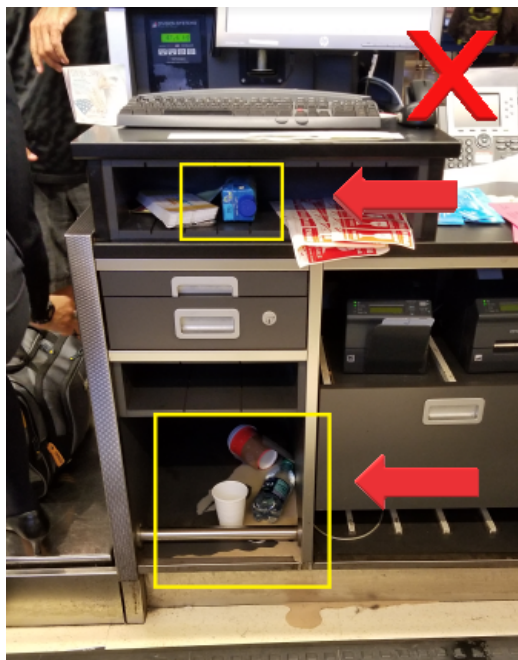
SAFETY ALERT

Ticket Counter / COW Hygiene
April 27, 2019

This is a reminder for TBIT Airlines and Service Providers, that in order to prevent damage to the ticket counter equipment, liquids and food of any kind are prohibited.

All staff is to ensure NOT to place liquids / food on Ticket-Counters and COW's (computer on wheels), doing so may cause electrical damage resulting in equipment shortage, fire and employee injury.

EXAMPLE / Prohibited Items:





REFERENCE:

LAWA Rules and Regulations:

Web Link: <https://www.lawa.org/en/rules-and-regulations>

3.1 Accidents/Incidents/Property Damage:

3.1.2 No person or company shall destroy, damage, or deface any Airport property, nor intentionally abandon any company or personal property.

3.1.3 Any person or company responsible for accidents causing damage, disturbance, or injury shall be reported immediately to the Airport Police at (424) 646-7911.

3.1.5 Upon demand by Los Angeles World Airports (LAWA), the company of the employee responsible for the damage shall reimburse the Airport for the full amount of the property repair or replacement.

3.1.6 Any person or company causing or failing to report and/or reimburse the Airport for injury, destruction, damage, or disturbance of Airport property, may be refused the use of any facility until and unless said report and/or reimbursement has been made.

3.1.7 All persons involved in an accident and all witnesses shall remain at the scene of the accident unless otherwise authorized by a LAWA representative.

5.4 Common Use Equipment/Areas:

5.4.1 All common use areas and equipment shall be kept orderly and to be left in proper working condition for the next user.

5.4.2 Each air carrier shall inspect its assigned common use equipment/area for functionality at the beginning and end of each assignment period. Discrepancies shall be reported immediately to the Los Angeles World Airports (LAWA) Airport Response Coordination Center (ARCC) at (424) 646-5292.

5.4.3 All common use areas and equipment configurations shall be returned to their normal condition after the end of each air carrier's assigned period.