
PLEASE NOTE: Due to the COVID-19 virus we will **NOT** meet in 4A/B until further notice:
The meeting will be conducted via Microsoft Teams:

TOSC: March 15th , 2023 (10.00 PT)

Attendees:

Roger Boop, Doug Webster, Jonathan Muralles , Daniel Landix , Chris Read, Suzana Ahmed , James Janovec, Richard Chong, Mario Lafaurie, Carrie Sullivan, Alejandra Tamayo, Robert Enriquez , Jasmin Alcala, James Kawashima, Jermaine Keelan, Marie Keesha, Lew Winslow, Matthew Overmayer, Cassandra Heredia, Jorge Lupercio, Lee Wong, Angelica Leyva, Matthew Chong, Jose Rodriguez, Marlina Hart, Duane Hayden, Merced Iglesias, Althea Edwards, Ileana Castellanos, Aurora Xiong, Mark McQueen, Karla Tamez, Mario Ballardo, Maxine Ford, Veronica Ceballos, Brian Zerwas, Jose Siguenza , Patrick Pendilla, Bill Hicks, Janaye Cobb, Adela Lopez, Jose Calderon, Jorge Vences, Vania, Meredith Meyer, Rodney Thompson, Xavier Armenta, Tim Ihle, Pamela Patty, Tung Huynh, Sam Karim, John Bogle, Andrew Marino, Alex Fagin

Chair:

Suzana Ahmed – Terminal Manager T 1.5
Jasmin Alcala – Terminal Manager T5

Duration: 75 minutes

Agenda:

1. Welcome and introductions – Jasmin Alcala / Suzana Ahmed

- Jasmin and Suzana welcomed the community to the meeting of the year. Noted that the cutover from WSW to C&W Services has been successfully and seamlessly completed for Janitorial services. Please report any leaks noticed during the inclement weather
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2. Safety and operations – Lew Winslow

- Lew updated on safety. Noting that during periods of inclement weather all staff must ensure that equipment is secured with cargo straps, netting, chocks, k rails as appropriate. Container doors must be kept closed during periods of high winds
 - On March 18th there is a 36-hr. closure of taxiway Bravo which will lead to increased traffic on taxiway Charlie
 - Next airside safety meeting is on March 28th
 - Doug briefed on the airport performance scorecards. Noted that February has been challenging with bad weather, including on Feb 24th and 25th respectively when we lost the arrivals and departures corridors and we saw 65 diversions. OTP for LAX overall for February was 74% , 74% for T5 and 69% for T1.5. Work continues on construction on the northside and will continue for the next 16 months. A full presentation will be delivered on the construction works. This will also entail some gate closures at TBIT
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3. CBP update – Bill Hicks

- Bill updated on the performance of biometric boarding which is currently significantly below the March target of 35%. It is critical that airlines increase efforts on testing, configuration, and implementation of biometric boarding processes. Carrie noted that the error reports have been shared with carriers to assist with problem resolution. A Q&A session is being scheduled with carriers to help to resolve issues and carriers must work closely with Easier to implement. The majority of airlines are capable of using the 2-step process, all airlines that have successfully tested 2 step must implement it as a matter of urgency
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4. Airport Police update – Officer Lopez / Officer Armenta

- Officer Ford updated on ACAMS controlled doors as staff have been observed not checking that ACAMS doors are fully closed, leading to the going into alarm. All badge holders must ensure ACAMS doors are closing correctly and if not please report to airport police and the ARCC. Not following this procedure will result in a 4-point violation and a 7-day suspension. All staff must be aware and prevent piggybacking, also to challenge anyone not displaying a badge in an airside area. The SSEP exit lane must not be used as an entrance for construction staff
 - Officer Armenta updated on the requirement for training of airline staff on the procedures for shunting doors at jet bridges. Noted that the TTT is still valid but now the airport police are conducting training
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5. Service contract performance scorecard – Chris Read

- Chris updated on the performance scorecards, and these have been circulated to the community, noted the recent drop in ATR read rates which is being addressed
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6. TSA– Jorge Lupercio / Alejandra Tamayo

- Jorge and Alejandra updated on passenger throughput volumes which were 58k in T1.5 Vs 46k in 2022 and 388k in T5 Vs 288k in 2022. Preparations are underway for summer operations and the spring break plan is in effect
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7. LAWA Northside operations update – James Janovec

- James updated on terminal operations and construction works. Noted that bag sizers are being left on ticket counter floors, these must be cleared away into storage after use. Noted the challenge on storage space and James will arrange a site visit with James from Allegiant. Updated on cleaning of custodial zones, observations of building leaks, construction access by gate 21. Construction is taking place on the T3 / TBIT connector until July 18th , T2 / T1.5 connector until September , T2 FIS until April 2024, and T3 until May 18th

8. **LAWA Southside operations update – Jose Rodriguez**

- Jose updated on the southside terminal operations. New fire inspector Robins is now in role and conducting fire safety inspections. The whole community must remain mindful of fire life safety. Vendor delivery program at gate 55 Bravo, change to markings at 57/55B with separation for safety. There is a new GIS app for vendor deliveries. Spring cleaning, there is a plan to deploy a 40-yard bin in May for waste disposal. Concrete repairs in gate areas. Welcome to Amanda Sieker who has joined the south operations team as superintendent 2

9. **Airport Operations Updates – Rodney Thompson / Mario Lafaurie / Richard Chong**

- **Landside Operations – Richard Chong**

Richard updated on Landside operations. CTA traffic in February was around 74k per day which was level with January. March is trending at 8k which is a 6% rise. Parking in CTA saw a 2% rise in February, average occupancy has been around 70% with some intermittent closures. Economy parking is still doing well. Steel erection works at TBIT conducted between 13.00 – 17.00 and went well. Underground waterline works. East wing northbound only closure, bridge removal at T4 after the summer. Parking 2A sprinkler works. US golf in June

- **Bussing operations – Mario Lafaurie**

Mario updated on bussing operations. Bus operations are being planned for summer including more staff for higher demand periods, we are seeing higher throughput in the evenings. Supporting JetBlue operations. Improved comms procedures are in place with TBITEC and G2 Secure. The team are currently hiring 10 new staff. New airline additions and Coachella music festival

- **Airport operations – Rodney Thompson**

Rodney requested a proposed schedule for Jet Blue for summer operations. LAX currently has 1466 ATM per day, TBIT 95 and MSC 50. Stands 139 / 141 are closing for concrete works from March 30th to May 29th as access will be blocked. Norse Air are returning on March 28th, Air Transat commence in May, Frontier operations are postponed. Noted a question

10. TBITEC projects update – Duane Hayden / Jasmin Alcalá / Suzana Ahmed

- Duane , Jasmin and Suzana updated on several key points
 - Dispatch Center has handled 6562 calls in total and 1224 in February
 - Full report on I Auditor logs with 532 inspections completed in February with an average score of 91%
 - ARCC duty manager recruitment
 - SmartPass almost complete
 - Delta connector completing in Q1
 - Sita BSM generator completed and under final testing, work with ICS connectivity will continue
 - Ready Cash machine complete in April
 - New janitorial service provider C&W started on March 1st
 - New airline activations
 - Jasmin updated on VSU completion on March 25th
 - T6 / T7 BHS lighting refurbishment project, replacement, and repair during Q2 2023
 - T5 chiller replacement
 - MSC Minit Charger upgrade
 - Operational enhancements, ticket counter storage millwork
 - Baggage spacing indicators being installed
 - Terminal stakeholder walks in progress
 - Baseline schedules
 - Full details are included in the presentation pack
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11. Airline partner updates – Allegiant / Sun Country / Viva Aerobus / Jet Blue / Spirit/ American Airlines

- No additional new items raised
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12. Action tracker review – Christopher Read

- Chris updated on open action items and the updated action tracker will be circulated
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13. AOB and new items – Christopher Read

- No additional new items were raised
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