
PLEASE NOTE: Due to the COVID-19 virus we will **NOT** meet in 4A/B until further notice:
The meeting will be conducted via Microsoft Teams:

TOSC: March 16th, 2022 (10.00 PT)

Attendees:

Chris Read, Jonathan Muralles, Lew Winslow, Anne Shea, Daniel Landix, Merced Iglesias, Servando Alvarez, Jim Bourbonnais, Rudy Barba, James Kawashima, Fred Tasker, Allan Solorzano, Iker Barroso, Matthew Chong, Matthew Overmayer, Jake Redmond, Jasmin Alcala, Eddie Mejia, James Janovec, Mike Christensen, Mark McQueen, Rodney Thompson, Richard Chong, Alex Fagin, Doug Webster, Alex Pupich, Toni Wilson, Mario Lafaurie. Alejandra Tamayo, Jorge Vences, Ileana castellanos, Lee Wong, Brian Diaz

Co-Chairs: Allan Solorzano - GM, TBITEC
 Viji Prasad - Director of Airport Operations, LAWA

Duration: 60 minutes

Agenda:

1. **Welcome and introductions – Allan Solorzano**
 - Allan welcomed the community to the meeting and reminded everyone of the meeting with the badging office taking place on March 17th
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2. Safety and operations– Doug Webster / Lew Winslow

- Doug updated on the operation and the recovery of passenger numbers. Summer 2022 is expected to be in the region of 80-85% of pre pandemic levels, this is driven by approximately 90% pre pandemic domestic traffic.
 - Some significant milestones in May with the Delta project having an impact on bussing operations between T1 and T2
 - Lew updated on safety performance. Thanked the team for attending the quarterly safety meeting. Updated on aircraft cut offs which are trending down in Jan and Feb with a small increase in March. Vehicle accidents are trending down, but Lew stressed the importance of vigilance and safe driving behaviors. New stop signs have been installed on service road echo. New zipper markings between t1 and T2 are planned to give another option to bussing operations. Reminder of the importance of always wearing safety vests. FOD programme continues, and the team are happy to help all stakeholders reduce FOD. Alex noted on vehicle accidents caused by rushing and lack of attention, reminded the whole community to always adhere to correct procedures
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3. Summer 22 baggage operations planning– Jake Redmond

- Jake gave a presentation outlining the key themes of baggage operational planning which are underway for summer 22. The full detail is contained in the presentation pack, key themes are.
 - Red, Amber, Green planning methodology to ensure common awareness and accurate planning
 - The risk and mitigation approach to ensure risks are appropriately identified and corrective measures put in place
 - Collaborative planning, operating, and communicating with all airlines, GHA and support team partners
 - Doug requested that all carriers respond to the baggage operations survey which is being conducted and stressed the importance of focusing on baggage operations
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4. TSA update – Alejandra Tamayo

- Alejandra updated on passenger numbers which were 225k in February. T1.5 saw 45k passengers which is a 5% drop from January. Noted the issue of fumes at bussing gates at T1.5 are improving but there have been some fumes reported at T1, gate 9. Noted with James that we will continue to monitor and address

5. Airport Police update – Officer Lopez

- Officer Lopez was unable to join the meeting

6. Service contract performance scorecard – Fred Tasker

- Fred updated on the service contract scorecard, noted TBIT West baggage operational performance. System availability is improving at 97.8 %, sortation accuracy is above target, ATR read rate is slightly below target and the response time to faults has been good at 2.44 minutes. Slight reduction in transfer bag volumes. Bus dwell times average 7 minutes and the response to ACAMS alarms has been good at 5 minutes. Noted fuel pit inspections are at 98% pass rate. Allan noted to include T1 baggage metrics going forwards. Lew noted possible duplication of fuel pit inspections under ATA 103 and Menzies and airside safety team inspections should be aligned

7. LAWA T1.5 operations update – James Janovec / LAWA Ops Team

- James updated on terminal operations and construction works. Fumes issue at T1 gate 9 noted. T2.5 connector coming online on April 20th for passengers with the new checkpoint. T1.5 connector works are being managed to minimize impact. Air Transat are joining on May 16th and operating 3x weekly. Condor is joining before summer. Southwest fire alarm issues noted and being investigated
 - Mario updated on bussing operations. Restriping works at gate 12A to give a better turn. Good communications continue with Jasmin's team on bus availability and coordination. Bussing ops are helping Delta with a lift truck when required and extra staff are deployed to assist. Planning continues summer operations to support all T1.5 and remote gate operations. Action noted to monitor staff using T1.5 buses. T3 checkpoint trial on March 30th. Domestic arrivals are increasing, and 3 extra buses are being added for summer
 - Richard updated on landside operations. CTA traffic rose 9% in Feb to 65k and currently in March volumes are 71k per day, approx. 20% below 2019 levels. Park 2A is closed and will open by month end. Ped bridge 1.5 is on track for early April. T5.5 ped bridge is next. Coachella festival in April and Major League baseball takes place in May. Fare solicitation noted as an issue that will be monitored
 - Rodney updated on ATMs, currently at 1460/ day and loads are increasing. MSC has 40-50 per day and TBIT has 120. New airlines will mean a reallocation of ticket counters. Summer is looking very busy, and it is important to update schedules in the correct format for Rodney and his team
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8. TBITEC projects update – Jasmin Alcala / Allan Solorzano

- Jasmin updated on Brock SSE with refinements currently being carried out. Local SITA BSM generator for Allegiant and a pilot of Smart Pass. Full details are contained in the presentation pack
 - Janaye updated on the PBB safety works taking place installing prepositioning and anti-collision systems, completion is expected in March. Double sided Cypher locks being installed on PBBs this week. PCA hose right sizing is underway. Full details are contained in the presentation pack
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9. Airline partner updates – Allegiant / Sun Country / Viva Aerobus

- No other new items were raised
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10. Action tracker review – Christopher Read

- Chris updated on open action items and the updated action tracker will be circulated
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11. AOB and new items – Christopher Read

- No other new items were raised