**BOSCMLT Date: 2ⁿᵈ Feb 2023**

## Minutes

J.R welcomed everyone to the BOSC MLT meeting in attendance were C.S, H.K, A.P, G.S, E.M, D.H, S.D, J.A, J.C, A.M

Group reviewed the January BOSC meeting all agreed it was good to have more participation from the airline community and that reminders of tools available could again be shared with the community.
The Vanderlande and BROCK presentation's were agreed as informative and the right route to go whilst the data and analytics group is formed and progress is made on aligning all reporting.

First item on the agenda was BOSC content and agenda for Jan 2023 meeting.

BOSC has been moved from 22ⁿᵈ Feb to 1ˢᵗ March due to key members not being available.

**Welcome and Introductions**
C.S to cover welcome and introductions

**Review of previous minutes and outstanding actions**
J.R to cover review of previous minutes and new actions

**Safety review**
Group discussed approach to safety review this month, L.W unable to attend MLT but will provide information by exception. C.S asked to keep the items of FOD and stray GSE equipment going as a regular updated, J.C suggested including safe bag room practice following recent incidents of poor behavior being seen.
An overarching theme of bag room behavior which can include information around FOD, GSE storage, safe practice and process will be pulled together buy TBITEC team.

**Performance review**
Discussed which elements are most useful and informative to the community, the data and analytics group will seek that feedback and implement, high level

the following were discussed as must have information

NLB number consistently presented as either percentage or per 1000

Local and transfer breakdowns of performance

In system and out of system break down to form two working groups in house and airline ground handler process.

C.S discussed how identifying the gate bags and other buckets within the blank category of the report would help narrow down the areas to be worked on. A.P explained that we don't always get data for these bags due to lack of aircraft scanning and that working with an airline we know are scanning properly will help define this. Group agreed to work on reaching clear definition with these bags.

J.R discussed how the cage report used is a combination of the physical cage report and VIBES data and that the data analytics working group will work this through before engaging again with the community for validation.

Agreed that for February meeting we will follow the same approach as January and ensure the two elements are aligned between Vanderlande/TBITEC presentation and BROCK analysis.

Team to look at what information should be shared again to support the airlines helping themselves with tracking of bags.

Action captured to complete ground handler specific reports and share with community.

Decision to be made on whether we include observations made for individual airlines in relation to items such as poor bag hygiene

**Operational issues and updates**

Group agreed that the normal content covering any incidents, C.I projects will be provided.

Group discussed the on-going TSA/Techflow updates, Techflow are scheduled to update BOSC group quarterly first update of 2023 to be provided at March BOSC, any of the mechanical work installing bump outs or belt type changes alongside visual management around inputs should be included

Continued focus on system impact caused by poor bag hygiene or poor process to be shared with the community monthly.

**Airline Ground Service provider**

Agreed to leave this agenda item open for discussion with the community, the section will also be used to update the community on any feedback received following any baggage disruption, C.S suggested reaching out to the ground handling community to ask them to share best practice within the baggage hall, J.R to reach out to community and ask for volunteers to present back, A.M is

working exclusively with DNATA this month looking at FOD and safety programs they can implement themselves, A.M to reach out to DNATA and ask if they would be willing to share information with the community at the BOSC A.M to ensure safety manager from DNATA is invited to session

**Monthly focus item**
Peak planning to be the focus this month group to think about what information we may want to request from the community to support the planning activities.

BOSC agenda covered.

Group went through new actions captured following Jan BOSC actions and owners agreed. (See tracker)

J.R went round the group for AOB, no AOB this week.