
PLEASE NOTE: Due to the COVID-19 virus we will **NOT** meet in 4A/B until further notice:
The meeting will be conducted via Microsoft Teams:

TOSC: July 20th 2022 (10.00 PT)

Attendees:

Chris Read, Doug Webster, Lew Winslow, Anne Shea, Mark McQueen, Duane Hayden, James Janovec, Toni Wilson, Officer Lopez, Officer Ford, Jasmin Alcala, Roger Boop, James Kawashima, Matthew Overmayer, Mario Ballardo, Jonathan Murrallles, Suzana Ahmed, Justin Pierce Stacy Barnes, Mario Ballardo, Rebu Joy, Richard Chong, James Kawashima, Nick Chilcote, Ileana, Ron Smith, Janaye Cobb, Lee Wong, Rebu Joy, Alejandra Tamayo, Corey Kramer, Vania, Sam Karim, Elida Erazo, Wesley Glazebrooks, Patrick Pendilla, Henry Kafteranis, Xavier Armenta, Anthony Jones

Co - Chairs: **Jasmin Alcala – Terminal Manager T 5**
 Suzana Ahmed – Terminal Manager T 1.5

Duration: 90 minutes

Agenda:

1. Welcome and introductions – Jasmin Alcala

- Jasmin welcomed the community to the meeting and introduced Norma as a new gating agent in training
 - Suzana welcomed Norse to the community who check in at T1.5 and gating on west gates, below wing GHA is Menzies
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2. Safety and operations– Doug Webster / Lew Winslow

- Lew updated on safety performance. Highlighted PBB safety and reminded the community that all staff must be fully trained before operating PBBs. Noted that vehicle and GSE must not be parked in the red hatched area. Check your route is clear before operating a PBB
 - Lew briefed on jet blast risks, noted that stand 21 is tow in only for large aircraft (B767) and larger. Gate 23 under review. Noted that if aircraft need to turn onto the gate, they must be towed in. Be mindful of FOD and remove immediately
 - Doug briefed on current airport performance with both ASQ scores and OTP now returning to pre pandemic levels. Good OTP for Spirit and Sun Country. T5 departure movement levels are now back to pre-pandemic levels and TBIT/ MSC ATMs are even above 2019 levels, mainly driven by some closures in T2 and T4. In fall we expect a small drop in activity. International traffic currently at 70% recovered and we expect 80% by December. CBP resources remain under pressure, T6 tunnel will reopen to allow access to T7
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3. LAWA Emergency Management – Justin Pierce / Stacy Barnes

- Justin noted that a lot of stakeholders are requesting tours of the ARCC and also emergency management training. As part of national preparedness month in September the team will host a series of open house tours and training events and the schedule will be published
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4. Baggage operations performance – Doug Webster

- Doug updated on baggage operations performance including a breakdown of data from Brock SSE including the large number of bags going to CBRA. A lot of bags going to CBRA are due to loss of tracking. We still face a challenge on bag reconciliation data. Noted that on NLB we are continuing to do root cause analysis and this work will give us greater visibility of bags in system. Work underway to improve tracking. Jim asked a question on interline Vs local bag tracking Mark McQueen will follow up
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5. CBP update – Bill Hicks

- Bill was unable to join the call this month
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6. Airport Police update – Officer Lopez / Officer Ford

- Officer Lopez updated on the importance of correct response to ACAMS alarms. You must stay at the door if activated. 4-point violation for incorrect response to ACAMS alarms. All escorting must be logged . All staff must challenge anyone not correctly displaying their badge. Be alert and prevent piggybacking.
 - Officer Ford updated the importance of showing your badge when transitioning
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7. Service contract performance scorecard – Chris Read

- Chris updated on the performance scorecards, and these have been circulated to the community
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8. TSA– Alejandra Tamayo / Roger Boop

- Alejandra updated on passenger numbers with T1.5 seeing a 6% rise in July to just over 100k. T1 saw 249k. Additional staff are being supplied through overtime. Roger updated on T5 which saw a small passenger drop in July . Jose noted that a deep clean is being scheduled
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9. LAWA T1.5 operations update – James Janovec

- James updated on terminal operations and construction works. Norse Air have launched operations and are potentially expanding with 2 additional routes. Cayman, Breeze, and Flair are coming into operations around November. Modification underway to the PBB at gate 21 which will be in MARS configuration. Reminded everybody on FOD awareness and additional FOD cans may be deployed. T3 satellite will open on October 5th and give new gates for Delta, WestJet, and Aero Mexico

10. LAWA T5 operations update – Jose Rodriguez

- Jose updated on terminal operations and construction works for T4 – T8. Taxi lane Charlie phase 2 works commence on October 4th. New fire door signage has been developed and will be installed; no fire doors must be wedged open. OOG bag wayfinding is being updated. The T4 AA project is still underway AA side and LAWA BHS side. 7 sort piers will be OOS until April 2023. Planning work to maximize sort pier availability. Updated on pallets and smart carts, these must not be misused and must be removed. Introduced Omar Valdez, new team member on ramp and fire life safety

11. Airport Operations Updates – Rodney Thompson / Mario Lafaurie / Richard Chong

- **Landside Operations – Richard Chong**

Richard updated on Landside operations. CTA traffic currently at 82k vehicles per day and since the growth up to May traffic has dropped by 2% as there have been some flight cancellations, this has eased traffic flow. Parking availability has improved, and economy parking is very successful. Increasing use of center way to exit the airport. Parking availability remains good with 73% occupancy in the CTA. Ped bridge at TBIT, 7th and final bridge will be completed in October and is a 5-week project. All terminals will remain accessible

12. T5 construction updates – Cory Kramer

- Cory updated that T5 regating has been completed. T4.5 core still tracking for completion in October 2022.
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13. TBITEC projects update – Jasmin Alcala / Suzana Ahmed / Duane Hayden

- Duane, Jasmin and Suzana updated on several key points
 - Duane noted a new safety meeting established with GHAs, new despatchers are now on board and the dispatch center will be launched shortly
 - Please note the correct contact numbers, all included in the pack, new dispatch office number will be shared shortly
 - Brock smart pass pilot is in progress and scanning testing is being carried out, integration continuing
 - SITA BSM generator servers being installed to provide BSMs for Allegiant, kick off meeting on August 16th
 - Updated on baggage hygiene guidelines
 - PPS and ACS being installed on West gates, 95% completed to date
 - Updated on new airline operations
 - T6 / T7 BHS refurb underway
 - T5 Sita migration to AMS 6 complete
 - PBB safety, PCA utilization and janitorial audits
 - ATR replacement program complete in August
 - Shared the baseline gate allocations and RON parking plans
 - Full details are included in the presentation pack
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14. Airline partner updates – Allegiant / Sun Country / Viva Aerobus / Jet Blue / Spirit/ American Airlines

- Jim from Allegiant raised a question re Calop, and passengers' bags being inducted at TBIT, Calop should direct arriving passengers to the shuttle buses. Agreement for common use ramps. Jasmin will follow up on the KCI ramp issue. LAWA has 2 lift trucks. Jose noted that LAWA has 2 ramps currently in maintenance and will follow up
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15. Action tracker review – Christopher Read

- Chris updated on open action items and the updated action tracker will be circulated
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16. AOB and new items – Christopher Read

- Jose noted a focus on cleaning with carpets being cleaned or replaced