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**PLEASE NOTE:** Due to the COVID-19 virus we will **NOT** meet in 4A/B until further notice:  
The meeting will be conducted via Microsoft Teams:

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**TOSC:**                      June 15<sup>th</sup> 2022                      (10.00 PT)

**Attendees:**

Chris Read, Doug Webster, Lew Winslow, Anne Shea, Alex Fagin, Rudy Barba, Mark McQueen, Carrie Sullivan, Duane Hayden, Robert Enriquez, Cynthia Valdivia, James Janovec, Merced Iglesias, Jennifer Rodriguez, Toni Wilson, Officer Lopez, Officer Ford, Jasmin Alcala, Byron Mendez, Troy Bosiljevac, Elida Erazo, Roger Boop, James Kawashima, Matthew Overmayer, Mario Ballardo, Adriene Grey, Jonathan Murrallles, Jerome Murray, Suzana Ahmed, Cassandra Heredia, Stacy Barnes, Michael Groom, Shumika Green, Matthew Chong, Mario Ballardo, Rebu Joy, Viji Prasad, Sultan Karim, Rodney Thompson, Richard Chong, Rudy Barba, Anthony Jones, David Anderson, Jim Bourbonnais, Daniel Landix, James Kawashima, Iker Barroso

**Co - Chairs:**                      **Jasmin Alcala – Terminal Manager T 5**  
   **Suzana Ahmed – Terminal Manager T 1.5**

**Duration:**                      90 minutes

**Agenda:**

1. **Welcome and introductions – Jasmin Alcala**
    - Jasmin welcomed the community to the meeting and updated on the new airlines joining , with Condor having commenced operations on May 24<sup>th</sup>
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## **2. Safety and operations– Doug Webster / Lew Winslow**

- Lew updated on safety performance. There was a recent breakaway incident, and everyone is reminded to complete vehicle checks correctly. Reminded the community of the importance of looking 360 degrees before crossing service roads and junctions. The community must remain alert at all times. The next airfield and ramp safety meeting is on June 21<sup>st</sup>
  - Doug noted that Summer 22 is looking busy, international traffic is still increasing, domestic traffic has been around 83% and is expected to plateau around the high 70% area. OTP is a big focus going forwards for all carriers and T5 is looking extremely busy going forwards. Schedules are a challenge and LAWA are looking at gate utilization policies
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## **3. Taxiway C project – Michael Groom**

- Michael gave a full presentation on the Taxi Lane C reconstruction programme and the full detail is included in the presentation pack
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## **4. LAWA emergency management– Cassandra Heredia / Stacy Barnes**

- Stacy updated on the upcoming lunch and learn session on regarding family assistance centers. Cassandra updated on the Terminal Evacuation guidance document which is being prepared. This will give guidance to tenants on evacuation principles and will assist them in preparing their own bespoke evacuation plans. The Air ex after action report will be shared next week. Cassandra noted for critical icon applications there is a walk-in process available at the badging office
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## **5. CBP update – Bill Hicks**

- Bill was unable to join the call this month
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## **6. Airport Police update – Officer Lopez / Officer Ford**

- Officer Lopez and Officer Ford updated that TSA are conducting testing and inspections starting in July. There are also penalties in place for non-compliance which can reach up to 13,910 USD per violation. Stressed that it is everybody's responsibility all the time to prevent piggy backing and challenge any person's airside not correctly displaying their badge. Airport Police also offer refresher training on security and procedures around ACAMS. Stressed correct badge placement. Noted that nothing should be stored near to fence lines, not within 10ft outside and 5ft inside

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**7. Service contract performance scorecard and Baggage performance– Chris Read**

- Chris updated on the data set being provided through the Brock SSE product and this will be reported in full next month and also at the next BOSC session on June 22<sup>nd</sup>
  - Updated on service provider scorecards, noted ATR read rate has dropped and currently sits at 92%. Bus dwell times have increased month on month from 15 mins in April to 19 mins in May for T5. Full details in the presentation pack
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**8. TSA– Alejandra Tamayo**

- Alejandra updated on the TSA staffing plan for the summer using overtime, noted increasing passenger volumes with T1.5 seeing 83,423 passengers in May and T1 saw 254,906 in total. Tuesday and Thursday training sessions being conducted
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**9. LAWA T1.5 operations update – James Janovec**

- James updated on terminal operations and construction works. Gate 21 connector closed until next year. Noted a Southwest jet blast incident, reminder on start up positioning . Breeze coming to T1.5 on June 29<sup>th</sup>. LED signage works taking place at curbside. Reviewing wayfinding as new carriers come on board
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**10. LAWA T5 operations update – Jose Rodriguez**

- Jose updated on terminal operations and construction works. Relocated vendor delivery area at gate 57 taking place to August 21<sup>st</sup>. T5.5 ticketing level barriers coming down. Old reclaims 3 and 3 are being renumbered and activated for Alaska. Construction works taking place at T6. Reminded the community on non-misuse of smart carts and to communicate with the ARCC on any operational incidents

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## **11. Airport Operations Updates – Rodney Thompson / Mario Lafaurie / Richard Chong**

- **Landside Operations – Richard Chong**

Richard updated on Landside operations. CTA traffic increased to 80k vehicles per day in May which is 5% above April. June is currently 10% up in the last 5 days. Richard updated on the curbside management program. Removal of the T5.5 ped bridge has helped flow. 400 spaces have been released in parking structure 4. Noted the coordination with LADOT during holidays. Traffic signal adjustment has helped flow. Better signage is supporting the use on center way and overall, the CTA has gained 1300 spaces. There is a mode shift to more personal vehicles and less ride sharing. Use of economy parking increasing to mid-90% at weekends

- **Bussing Operations – Mario Lafaurie**

Mario updated on bussing operations, working with the gate controllers, and supporting overflow to the remotes. Noted a safety issue regarding use of electric wheelchairs and reminded the community of the importance of following correct procedures. On the buses there is still a mask mandate in place

- **Airport Operations – Rodney Thompson**

Rodney updated on airport operations. LAX currently has 1520 ATM/ day which is 200 down from pre covid levels. TBIT has 120 / day. MSC has 55 daily. Briefed on the new carriers joining . requested carriers to share schedules with LAWA operations. Summit of the Americas ran successfully, noted that there is an MLB all start game in mid-July. Noted that we still have a lot of pax and cargo flights, the airfield and gating are getting extremely busy and at peak periods there will be increased use of remotes

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## **12. T5 construction updates – Troy Bosiljevac**

- Troy updated that T5 regating has been completed. T4.5 core still tracking for completion in October 2022. T4 headhouse demolition ongoing
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### **13. TBITEC GM updates – Duane Hayden**

- Duane updated on several key topics and reconfirmed priority topics
  - Situational awareness with the new dispatch center
  - Tub storage in baggage handling areas
  - Equipment reliability and serviceability and quality audits, observations will be shared next month
  - PBB operational guidance, training, and certification
  - Revised staff training and SOPS to support communications between the ARCC and the new TBITEC support function / dispatch office
  - Duane gave a full update on the programme of works with service providers around maintenance activities and full detail is included in the presentation pack
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### **14. TBITEC projects update – Jasmin Alcala / Suzana Ahmed**

- Jasmin and Suzana updated on several key points
  - Please the correct contact numbers, all included in the pack
  - Brock smart pass pilot is in progress and scanning testing is being carried out
  - TBITEC terminal operations / dispatch center, build out has commenced
  - SITA BSM generator servers being installed to provide BSMs for Allegiant, on 80% progress
  - PPS and ACS being installed on West gates, 4 gates completed to date
  - Reminder to use the correct stop line and correct PCA hose, they are all labelled
  - T6 / T7 BHS refurbishment works, proposals being reviewed
  - For T5 the Sita migration is underway, training continuing on AMS 6 training, ATR replacement work in progress, training available for BROCK SSE
  - Elida shared the baseline gate allocations and RON parking plans
  - Full details are included in the presentation pack
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**15. Airline partner updates – Allegiant / Sun Country / Viva Aerobus / Jet Blue / Spirit/ American Airlines**

- Iker Barroso raised a question on shuttle bus delays and Marion updated that frequencies are being increased. Request for flight loads to be shared as soon as known with bus operations
- David Anderson raised a question regarding TSA violations, noted incidents of fence line violations

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**16. Action tracker review – Christopher Read**

- Chris updated on open action items and the updated action tracker will be circulated

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**17. AOB and new items – Christopher Read**

- CS requested that carriers share their booked passenger loads with TBITEC to be shared also with LAWA
  - Question raised by Toni Wilson on mask mandates and mask availability, noted that the issue was mainly around ABM bussing. DW noted that LAWA has 1m masks available and will investigate mask distribution to include bussing operations
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